

# Admission deferrals: a whole School approach

Approved by the Operations Board 24 February 2011

This is for internal use only and with limited internal circulation.

Admission deferrals will not generally be allowed. However, at the discretion of the relevant Director, they may be permitted for:

- a) A very good reason – like serious illness, death in the family, brilliant job opportunity,\* and
- b) For strong applicants. Applicants taken from a reserve list may not be considered for a deferral.

\* Deferrals due to lack of funds will not be permitted

## Deposit

The applicant will need to pay a deposit to secure their place.

The deposit would be 15% of the total fee for the year of deferral.

The deposit will be payable whether or not the applicant will be in receipt of a fees scholarship when they eventually enrol, or whether or not they will be applying for an undergraduate student grant/loan to cover their fees.

The deadline for confirming their place for the following year will be the relevant deadline for applications. Without confirmation in writing that they wish to take up their deferred place they will lose their deposit, and their place may be offered to someone else.

On confirmation, the deposit already paid would either:

- a) Be deducted from the normal deposit due in July prior to entry (where relevant). Given there is usually an annual hike in fees, the student would have a nominal amount to top up, or
- b) Where a deposit is not due, be deducted from the fees owing to the School in the year of enrolment (eg tuition, Sundial, etc) or where no fees owing once term has started, returned to the student.

For the avoidance of doubt, on enrolment the tuition fee payable will be the fee for the academic year in which the student enrolls.

## Scholarship

The offer of a scholarship cannot be deferred.

The format for the student to reapply/re-audition for consideration for scholarship will be a matter for the relevant Director.

Last reviewed June 2021